



Arun District Council
Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

Tel: (01903 737500)
Fax: (01903) 730442
DX: 57406 Littlehampton
Minicom: 01903 732765

e-mail: committees@arun.gov.uk

Committee Manager - Jane Fulton (Ext 37611)

21 December 2020

CABINET

A virtual meeting of the Cabinet will be held on **Monday 11 January 2021 at 5.00 pm** and you are requested to attend.

Members: Councillors Dr Walsh (Chairman), Oppler (Vice-Chair), Coster, Mrs Gregory, Lury, Stanley, Mrs Staniforth and Mrs Yeates

PLEASE NOTE: *This meeting will be a 'virtual meeting' and any member of the press and public may listen-in and view the proceedings via a weblink which will be publicised on the Council website at least 24 hours before the meeting.*

Different meeting arrangements are in place for the period running from 4 April 2020 to 7 May 2021 from the provisions of the Coronavirus Act 2020 and the meeting regulations 2020, to allow formal 'virtual meetings'.

This Council's revised Rules of Procedures for 'virtual meetings' can be found by clicking on this link: <https://www.arun.gov.uk/constitution>

*Any members of the public wishing to address the Cabinet meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on **Wednesday, 23 December 2020** in line with current Procedure Rules. It will be at the Chief Executive's/Chairman's discretion if any questions received after this deadline are considered.*

For further information on the items to be discussed, please contact: committees@arun.gov.uk

AGENDA

1. **APOLOGIES FOR ABSENCE**

2. DECLARATIONS OF INTEREST

Members and officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time

3. QUESTION TIME

- a) Questions from the public (for a period of up to 15 minutes).
- b) Questions from Members with prejudicial interests (for a period up to 15 minutes).

4. URGENT BUSINESS

The Cabinet may consider items of an urgent nature on functions falling within their responsibilities where special circumstances apply. Where the item relates to a key decision, the agreement of the Chairman of the Overview Select Committee must have been sought on both the subject of the decision and the reasons for the urgency. Such decisions shall not be subject to the call-in procedure as set out in the Scrutiny Procedure Rules at Part 6 of the Council's Constitution.

5. MINUTES

(Pages 1 - 12)

To approve as a correct record the Minutes of the Cabinet meeting held on 14 December 2020 (as attached).

6. BUDGET VARIATION REPORTS

To consider any reports from the Head of Corporate Support.

7. HOUSING REVENUE ACCOUNT BUSINESS PLAN UPDATE -

(Pages 13 - 20)

This report provides the annual update on the baseline position for the Housing Revenue Account Business Plan (HRABP) projections.

The HRABP forecasts income, expenditure, investment and borrowing in respect of Council housing over a 30 year period.

The update has been produced by our retained expert consultant; Housing Finance Associates and is based entirely on inputs that have been provided by the Council.

8. WEST SUSSEX JOURNEY TO WORK PROGRAMME - END OF YEAR REPORT - MIRIAM NICHOLLS (Pages 21 - 26)

The report provides a background to The Journey to Work Project and summarises its achievements over the past year and its future.

9. SUPPLEMENTARY ESTIMATE TO COVER COSTS AWARDED AGAINST THE COUNCIL IN APPEALS - Y/103/18/PL AND EP/148/20/PL (Pages 27 - 66)

Planning permission was refused for applications Y/103/18/PL and EP/148/20/PL. Both decisions were taken by the Development Control Committee (DCC) and were contrary to the advice of officers. In deciding the subsequent appeals, the Inspector has concluded that the Council acted unreasonably in refusing planning permission and has awarded costs against the Council.

This award follows an award of costs for BE/69/19/OUT in May 2020 (a decision also taken at Development Control contrary to the officer recommendation). This award of costs (£11,400) was paid out of the Department's budget. A Supplementary Estimate is now sought to pay these further costs as the Department budget is unable to accommodate these significant additional payments.

10. VARIATION TO PARKING CHARGES (Pages 67 - 76)

The Councils Medium Financial Strategy assumes that income from all charges should be reviewed. This therefore requires certain parking charges for 2021/22 to be varied to find the additional income. The purpose of this report is not to make the decision on the charges, but to ask for approval to commence the consultation.

In addition, this report reviews other car parks initiatives and services improvements.

11. CORPORATE PLAN AND SERVICE DELIVERY PLAN (Pages 77 - 84)

This report sets out the Q2 performance outturn for the Corporate Plan and Service Delivery Plan performance indicators for the period 1 July 2020 to 30 September 2020.

ITEMS PUT FORWARD BY THE OVERVIEW SELECT COMMITTEE AND WORKING GROUPS

12. ENVIRONMENT & LEISURE WORKING GROUP - 10 DECEMBER 2020 (Pages 85 - 94)

The Minutes from the meeting of the Environment & Leisure Working Group held on 10 December 2020 are attached and contain the following recommendations for Cabinet to consider:

- Minute 20 [Safer Arun Partnership] – to view the Officer's report – please click on this link - [Report](#) and [Appendix](#)
- Minute 21 [Tree Planting Strategy] – to view the Officer's report – please click on this link - [Report](#)

Note : Members are reminded that if they have any detailed questions would they please inform the Chairman and/or relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings - The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link – Filming Policy [The Policy](#)